

All Exhibitor are required to register their badges through online portal, please follow the below steps.

To complete your Exhibitor badge order:

- 1) Please login to: CLICK HERE
- 2) Log in using your username and password, which was sent to you by e-mail.
- 3) Please refer on the below guidelines

Important notes:

- To avoid delays on accessing the exhibition halls, please ensure that all names and required information of your participants requiring badges are registered online not later than **December 15, 2022**.
- Please ensure that all documents are uploaded correctly according to the required specifications to avoid any delays in the procurement of badges. See required documents below.
- Exhibitors should wear their badges to enter the exhibition halls and it should be worn at all times during the event.
- It is illegal under UAE law to transfer your exhibition entry/access badge to another person. Transferring or exchanging your personal visitor/delegate/speaker or exhibitor/staff badge to/with another person may result in legal persecution from relevant authorities. Please contact the organizers if you wish to know more or have any enquiry.
- Onsite registration will not be permitted, therefore, anyone who has not registered before the deadline and required additional passes will be required to register as **VISITOR**.
- Exhibitor badges may be collected from the Exhibitors helpdesk prior to the opening of the show or can be collected at Reed Exhibitions office prior to the event date.

Documents Required:

- **UAE National/Resident** Photo (jpeg & coloured passport size in white background) and Emirates ID front copy
- Non-Resident Photo (jpeg & coloured passport size in white background) and Passport copy

Please CLICK HERE to access the documents guidelines.

For assistance, please contact: <u>customerservice.wfes@rxglobal.com</u>