



Form 7-A Stand Design and Contractor Details

Compulsory for all **Space Only Exhibitors**
Space Only Exhibitors

EXHIBITOR DETAILS		
Company/ Stand Name:		
Hall No.	Stand No.	Date:
Contact Name		Job Title
CONTRACTOR DETAILS		
Company Name		
Company Address		
TRN No:		
Contact Name		Mobile
Email:		
City	Postal Code	Country

RETURN DETAILS	
APPLICATION DEADLINE 13 November 2026	
Email	Wfes.design-submissions@blg-events.com
Print	Submit

Stand Design Submission Details

Please send the following details by e-mail in AutoCAD or PDF formats to the address above.

1. **3D Visual Concept (perspective)**
2. **Full set of Drawing with dimensions.**
3. **Sectional drawing if necessary**
4. **Materials specification**
5. **Method Statement**
6. **Rigging & banner features**

Exhibitors who are building Complex Structure stands (**structures over 4 meters in height, double storey stands, raised platforms and certain suspended items**) please complete **FORM 7B – Complex Structure Submission** and **Form 7C - Complex Structure Certificate of Integrity form***.

All space-only stand designs must be reviewed by the Organizers, and the venue's Health and Safety Department before exhibitors and its contractors will be allowed access to the site and permitted to commence build.

Stand Contractor Details

Name of Contractor	
Contact Person	
Tel No.	
Mobile No.	
Email	

Health & Safety Officer's Name	
Tel No.	
Email	

Build-up Schedule

Estimated time of arrival on-site	
Estimated completion time	