ADNEC VENUE ORDER FORM 2027

STATIC SECURITY (EXHIBITOR)

Form to be completed and returned to:
Email: customer.services@adnec.ae | Tel: +971 2 406 3666

adnec centre
مركز أدنيك أبوظبي abu dhabi

EXHIBITION/EVENT INFORMATION					
Event/Exhibition Name				Date	
Hall No.		Stand No.		Stand Name	

ORDER CONTACT DETAILS					
First Name		Last Name			
Job Title					
Company Name					
Company Address					
City		Postal Code		Country	
Direct No.		Mobile No.			
Email Address					
On-site Contact Name		On-site Contact No.			

INVOICING / BILLING CONTACT DETAILS					Same as above ☐
First Name		Last Name			
Job Title					
Company Name					
Company Address					
City		Postal Code		Country	
Direct No.		Mobile No.			
Email Address					
TRN (Tax Registration No.)					

All prices are inclusive of 5% VAT.

Security Manning Services	Early Bird Price (AED) (Before 14 days from event date)	Standard Price (AED) (Within 14 days or less)	Total Hours	Total (AED)
Static Male Security Guard	-	110		
Static Female Security Guard	-	110		
Bouncer	-	250		
			Subtotal	
Please note: A minimum of 8 hours is chargeable for each security manning request per day.				

Other Services	Qty.	Early Bird Price (AED) (Before 14 days from event date)	Standard Price (AED) (Within 14 days or less)	Total (AED)
Rental of Tensator Barriers (Duration of Event) (H:95cm W:2m)		-	70	
Rental of Metal /Scissor Barrier (Duration of Event) (H:1m W:2.6m)		-	130	
			Subtotal	
			TOTAL	

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Please note:

- All orders will be subject to availability.
- Static Security Guards – 24-hour services can be provided as per your requirement.
- Abu Dhabi National Exhibition Company has the exclusive rights for security services inside the halls.
- The Static Security Guard is not part of the hall's rental services.

REQUIREMENTS							
Date	Day	Type of Manning Service	Start Time	End Time	No. of Guards	No. of Hours	Total Hours
						TOTAL MANHOURS	

ADNEC BANKING DETAILS

- Please complete this Form and submit it to Customer Services (customer.services@adnec.ae).
- An invoice will be dispatched in return. Orders will be considered valid only once full payment has been received.
- If payment has been made prior to invoicing, please send a copy of proof of payment to ADNEC Receivables (receivables@adnec.ae); Customer Services (customer.services@adnec.ae).
- Payment can be made by Credit Card, Bank Transfer, or Company Cheque.
- Email correspondence regarding payment and invoicing should be sent to ADNEC Receivables (receivables@adnec.ae); Customer Services (customer.services@adnec.ae) to be included in any correspondence.

PAYMENT METHOD

CREDIT CARD

On selecting this method, ADNEC Receivables will email the "Credit Card Authorization Form". This form should be filled and returned to receivables@adnec.ae to signify the approval of processing the payment.

BANK TRANSFER

Payment net of bank charges should be made in favour of Abu Dhabi National Exhibition Company to the following account. Please allow five (5) working days to ensure that the funds have cleared on time. Note that bank charges should be borne by the client.

AED

Account Name: Abu Dhabi National Exhibition Co.
Bank Name: First Abu Dhabi Bank
Account No: 4021003067462010
IBAN No: AE590354021003067462010
Swift Code: NBADAEAAXXX

USD

Account Name: Abu Dhabi National Exhibition Co.
Bank Name: First Abu Dhabi Bank
Account No: 4021003067462123
IBAN No: AE150354021003067462123
Swift Code: NBADAEAAXXX

COMPANY CHEQUE

This mode of payment is only applicable to companies based in UAE. Please allow 5 working days to ensure that the funds have cleared on time, and as such postdated cheques are not accepted. Please send a copy of the cheque or transmission slip for cheques deposited a day or on the day of the event. Cheque should be made payable to:

Abu Dhabi National Exhibitions Company
PO Box 5546, Abu Dhabi, United Arab Emirates

ADNEC Group TRN (Tax Registration Number): 100305367300003

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Name_____ Signature_____ Date _____

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