ADNEC VENUE ORDER FORM 2027

CCTV CAMERA RENTAL (EXHIBITOR)

Form to be completed and returned to:
Email: customer.services@adnec.ae | Tel: +971 2 406 3666

EXHIBITION/EVENT INFORMATION					
Event/Exhibition Name				Date	
Hall No.		Stand No.		Stand Name	

ORDER CONTACT DETAILS					
First Name			Last Name		
Job Title					
Company Name					
Company Address					
City		Postal Code		Country	
Direct No.		Mobile No.			
Email Address					
On-site Contact Name			On-site Contact No.		

INVOICING / BILLING CONTACT DETAILS					Same as above ☐
First Name			Last Name		
Job Title					
Company Name					
Company Address					
City		Postal Code		Country	
Direct No.		Mobile No.			
Email Address					
TRN (Tax Registration No.)					

All prices are inclusive of 5% VAT.

Security Services	Qty.	Early Bird Price (AED) (Before 14 days from event date)	StandardPrice(AED) (Within 14 days or less)	Total (AED)
CCTV Camera – In-hall (linked to Venue System) Per Event		-	3,000	
CCTV Camera – External Temporary Structure (Linked to Venue System) Per Event		-	4,000	
CCTV Camera – Weapon Store (Per Event)		-	4,000	
			TOTAL (AED)	

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	Installation		Removal		Contact Details during Installation and Removal of CCTV Camera	
Stand No.	Date	Time	Date	Time	Name	Mobile No.

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TERMS & CONDITIONS

- The rental period is valid for the duration of the event open days, with a maximum limit of 7 days. If the event extends beyond 7 days, additional rental charges will apply.
- The rental cost includes the CCTV camera, installation, and removal.
- Payment must be made in advance, and all fees are non-refundable.
- The CCTV camera will be installed on the last day of the build-up period.
- The exhibitor is responsible for ensuring that all stand construction is completed prior to the installation of the CCTV camera. CCTV camera installation will not take place while contractors are working on the stand.
- The Exhibitor must provide a 13Amp socket for the CCTV camera power cable.
- The Exhibitor is responsible for the safekeeping and proper use of the rented CCTV camera during the rental period.
- The Exhibitor shall not tamper with or attempt to modify the rented equipment.
- The Exhibitor shall not relocate or remove the rented equipment from the agreed-upon location without prior written consent from ADNEC Security.
- ADNEC Security will remove the CCTV camera on the last day of the event, once the stand is clear of any exhibit.
- The Exhibitor is responsible for any damages to or loss of the rented equipment during the rental period.
- ADNEC reserves the right to charge the Exhibitor for repair or replacement costs in case of damage or loss.
- ADNEC shall not be liable for any loss, damage, injury, or harm arising from the use or misuse of the rented CCTV camera.
- ADNEC has the exclusive rights for CCTV services inside the ADNEC venue.

ADNEC BANKING DETAILS

- Please complete this Form and submit it to Customer Services (customer.services@adnec.ae).
- An invoice will be dispatched in return. Orders will be considered valid only once full payment has been received.
- If payment has been made prior to invoicing, please send a copy of proof of payment to ADNEC Receivables (receivables@adnec.ae); Customer Services (customer.services@adnec.ae).
- Payment can be made by Credit Card, Bank Transfer, or Company Cheque.
- Email correspondence regarding payment and invoicing should be sent to ADNEC Receivables (receivables@adnec.ae); Customer Services (customer.services@adnec.ae) to be included in any correspondence.

PAYMENT METHOD

CREDIT CARD

On selecting this method, ADNEC Receivables will email the "Credit Card Authorization Form". This form should be filled and returned to receivables@adnec.ae to signify the approval of processing the payment.

BANK TRANSFER

Payment net of bank charges should be made in favour of Abu Dhabi National Exhibition Company to the following account. Please allow five (5) working days to ensure that the funds have cleared on time. Note that bank charges should be borne by the client.

AED

Account Name: Abu Dhabi National Exhibition Co.
Bank Name: First Abu Dhabi Bank
Account No: 4021003067462010
IBAN No: AE590354021003067462010
Swift Code: NBADAEAAXXX

USD

Account Name: Abu Dhabi National Exhibition Co.
Bank Name: First Abu Dhabi Bank
Account No: 4021003067462123
IBAN No: AE150354021003067462123
Swift Code: NBADAEAAXXX

COMPANY CHEQUE

This mode of payment is only applicable to companies based in UAE. Please allow 5 working days to ensure that the funds have cleared on time, and as such postdated cheques are not accepted. Please send a copy of the cheque or transmission slip for cheques deposited a day or on the day of the event. Cheque should be made payable to:

Abu Dhabi National Exhibitions Company
PO Box 5546, Abu Dhabi, United Arab Emirates

ADNEC Group TRN (Tax Registration Number): 100305367300003

Name_____ Signature_____ Date _____